

# Confirmation Camp 2012

## Congregational Coordinator Information

Dear Congregational Coordinator,

Thank you for serving as a Confirmation Camp Congregational Coordinator this year. We realize that whether you have done this before or you are new to Confirmation Camp, organizing people, finances and making sure everything happens in good order can cause at least some degree of angst. Therefore, we put this sheet together to serve as a resource for you – to outline the process, give you context for the other documents provided in this packet, and let you know who to contact. The end result will hopefully be that together we provide clear, consistent information to the Confirmation families in your congregation.

Confirmation Camp Congregational Coordinator Role – As the Coordinator, your role is to serve as the point person for your congregation and ensure that your congregation is on track to meet the deadlines. To accomplish this, we suggest you:

- Familiarize yourself with the due dates listed below. It is helpful to make a timeline of due dates (your congregation's and the camp's) as well as when and what you want to communicate.
- Communicate with Confirmands early so they can make plans to participate. They will want to know where the camp will be held, dates, costs, what they need to do, and where to turn in their registration information and check.
- Determine if the congregational will pay or will match funds, or if families pay the entire cost. *Additional discounts are not available through Caroline Furnace.* Registration:
  - Confirmands - \$350.00 (\$340 for Caroline Furnace + \$10 program materials)
  - Adult Leaders - \$100.00
    - Registering online requires a \$100 deposit.
      - If the congregation is paying the *entire* registration, it would be easiest to collect registration forms from the confirmands and have the church office take care of registration.
      - Otherwise, each confirmand can register him-/herself.
- Registration information is available online at [www.carolinefurnace.org/summer\\_prm/Confirmation.htm](http://www.carolinefurnace.org/summer_prm/Confirmation.htm) and may be done...
  - Online (click Register ONLINE)
  - By fax or mail (click Register ONLINE and click the link to “**fax or mail your registration PDF Form**”)
- You may choose to have your Confirmation Families register themselves individually or you may want to register them as a group (Registering individually is recommended. If the congregation is paying a portion of the registration, please contact Caroline Furnace in advance.) Either of these is possible as some congregations are able to cover some or all of the fees.
  - If you register as a group, have individual checks made payable to your congregation and then issue a **single check** for the entire amount made payable to **Caroline Furnace.**
- Once you register, camper families will receive a camper information packet e-mail with more information about the camp as well as what to bring and what not to bring.

- ❑ Forms
  - Registration (available online)
  - Health History Form (You will receive this in the mail after registration. Please note the due date on the form).
  - Info for Your Counselor (You will receive this in the mail after registration. Mail this in with your Health History Form.)
  - Nuts and Bolts About Registration Day (For information including what to bring.)
  - Health Management Form (You will receive this in the mail after registration. Bring this form **with you** to check-in at camp.)
- ❑ If you have questions, you can call or e-mail the Confirmation Camp Dean or the Caroline Furnace Registrar so we can address your questions to ensure a smooth registration. There is also an online forum for questions and discussion. That link is under Resources below.

### Expectations of the Congregation

Attendance is strongly encouraged for all Metro DC Synod youth engaged in Confirmation Ministry. This Confirmation Camp ministry is intended to support the faith formation that happens at home and in the congregation.

This week-long Biblical experience is not possible without the assistance of the team of gifted leaders who participate each year. Pastors and/or lay confirmation leaders are strongly encouraged to accompany their youth to camp, though there may be circumstances where a pastor or confirmation leader are not able to attend with their youth. If this is the case, we want to partner youth with another congregation because we don't want cost or lack of a pastor or lay leader to preclude their participation.

### Contacts

<i>Camp Dean</i>	Jeff Wilson Pastor, Bethel Lutheran Church (703) 368-3943 <a href="mailto:pastorwilson@comcast.net">pastorwilson@comcast.net</a>
<i>Camp</i>	Caroline Furnace Lutheran Camp & Retreat Center ( <a href="http://www.carolinefurnace.org">www.carolinefurnace.org</a> ) 2239 Camp Roosevelt Rd Fort Valley, VA 22652-3217 Phone (540) 933-6266 Fax (540) 933-6971
<i>Registrar</i>	Vikki Shelor (at Caroline Furnace) <a href="mailto:vshelor@carolinefurnace.org">vshelor@carolinefurnace.org</a>
<i>Resources</i>	Metro DC Youth website: <a href="http://metrodc.youthgroupstuff.com/jrhigh">http://metrodc.youthgroupstuff.com/jrhigh</a> Confirmation Camp forum: <a href="http://groups.google.com/group/confirmation-camp">http://groups.google.com/group/confirmation-camp</a> Caroline Furnace: <a href="http://www.carolinefurnace.org">www.carolinefurnace.org</a>

**Dates and Deadlines:** Consider making your individual congregational deadlines prior to the dates listed, as this will enable our Registrar to receive the forms by the dates listed below.

**April 23, 2012 – Registration deadline**

**June 4, 2012 – All registration fees paid in full and all forms (including the Health Form) submitted to the registrar**

**June 24 – 29, 2012 – CONFIRMATION CAMP**