

**METROPOLITAN WASHINGTON, D.C.  
SYNOD OF THE EVANGELICAL  
LUTHERAN CHURCH IN AMERICA**

**Washington, D.C.**

**FINANCIAL REPORT**

**JANUARY 31, 2015**

## **C O N T E N T S**

	<b>Page</b>
<b>INDEPENDENT AUDITOR'S REPORT</b>	1 and 2
<b>FINANCIAL STATEMENTS</b>	
Statements of financial position	3
Statements of activities	4 and 5
Statements of cash flows	6
Notes to financial statements	7-17

## INDEPENDENT AUDITOR'S REPORT

To the Synod Executive Committee  
Metropolitan Washington, D.C. Synod of the  
Evangelical Lutheran Church in America  
Washington, D.C.

### Report on the Financial Statements

We have audited the accompanying statements of financial position of Metropolitan Washington, D.C. Synod of the Evangelical Lutheran Church in America as of January 31, 2015 and 2014 and the related statements of activities and cash flows for the years then ended and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal controls relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with the auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the Synod's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Metropolitan Washington, D.C. Synod of the Evangelical Lutheran Church in America as of January 31, 2015 and 2014, and the statements of activities and changes in net assets and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

*Yount, Hyde & Barbour, P.C.*

Winchester, Virginia  
June 12, 2015

**METROPOLITAN WASHINGTON, D.C. SYNOD  
OF THE EVANGELICAL LUTHERAN CHURCH IN AMERICA**

**Statements of Financial Position**

January 31, 2015 and 2014

<b>Assets</b>	<b>2015</b>	<b>2014</b>
Cash - unrestricted	\$ 245,433	\$ 245,060
Cash - restricted	1,538,716	1,658,987
Accounts receivable	156,643	169,538
Prepaid expenses	14,759	17,931
Deposits	6,500	6,500
Investments	1,391,297	1,314,465
Property and equipment, net	10,737	11,707
Other assets	<u>          --</u>	<u>          808</u>
 Total assets	 <u><u>\$ 3,364,085</u></u>	 <u><u>\$ 3,424,996</u></u>
 <b>Liabilities and Net Assets</b>		
<b>Liabilities</b>		
Accounts payable	\$ 142,733	\$ 119,701
Accrued expenses	2,270	47
Funds held for others	<u>166,200</u>	<u>161,028</u>
Total liabilities	<u><u>311,203</u></u>	<u><u>280,776</u></u>
 <b>Net Assets</b>		
Unrestricted, undesignated	114,344	132,142
Unrestricted, designated	50,806	42,073
Temporarily restricted	1,530,072	1,658,987
Permanently restricted	<u>1,357,660</u>	<u>1,311,018</u>
Total net assets	<u><u>3,052,882</u></u>	<u><u>3,144,220</u></u>
 Total liabilities and net assets	 <u><u>\$ 3,364,085</u></u>	 <u><u>\$ 3,424,996</u></u>

See Notes to Financial Statements.

**METROPOLITAN WASHINGTON, D.C. SYNOD  
OF THE EVANGELICAL LUTHERAN CHURCH IN AMERICA**

**Statement of Activities**  
For the Year Ended January 31, 2015

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>2015 Total</u>
<b>Revenue and support:</b>				
Congregations	\$ 1,715,661	\$ --	\$ --	\$ 1,715,661
Interest and dividends	5,021	2,591	50,341	57,953
Net realized and unrealized gains (losses)	--	19,314	22,851	42,165
Designated gifts and contributions	--	143,500	--	143,500
Undesignated gifts and contributions	517	--	--	517
Other programs and support	<u>97,241</u>	<u>--</u>	<u>--</u>	<u>97,241</u>
	1,818,440	165,405	73,192	2,057,037
Net assets released from restrictions	<u>320,870</u>	<u>(294,320)</u>	<u>(26,550)</u>	<u>--</u>
Total revenue and support	<u>2,139,310</u>	<u>(128,915)</u>	<u>46,642</u>	<u>2,057,037</u>
<b>Expenses:</b>				
Program services	1,532,825	--	--	1,532,825
General and administrative	<u>615,550</u>	<u>--</u>	<u>--</u>	<u>615,550</u>
Total expenses	<u>2,148,375</u>	<u>--</u>	<u>--</u>	<u>2,148,375</u>
Increase (decrease) in net assets	(9,065)	(128,915)	46,642	(91,338)
<b>Net Assets at Beginning of Year</b>	<u>174,215</u>	<u>1,658,987</u>	<u>1,311,018</u>	<u>3,144,220</u>
<b>Net Assets at End of Year</b>	<u>\$ 165,150</u>	<u>\$ 1,530,072</u>	<u>\$ 1,357,660</u>	<u>\$ 3,052,882</u>

See Notes to Financial Statements.

**METROPOLITAN WASHINGTON, D.C. SYNOD  
OF THE EVANGELICAL LUTHERAN CHURCH IN AMERICA**

**Statement of Activities**  
For the Year Ended January 31, 2014

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>2014 Total</u>
<b>Revenue and support:</b>				
Congregations	\$ 1,745,717	\$ --	\$ --	\$ 1,745,717
Interest and dividends	5,504	1,677	27,344	34,525
Net realized and unrealized gains (losses)	(5,974)	23,482	72,595	90,103
Designated gifts and contributions	--	198,480	--	198,480
Undesignated gifts and contributions	6,451	--	--	6,451
Other programs and support	<u>190,393</u>	<u>--</u>	<u>--</u>	<u>190,393</u>
	1,942,091	223,639	99,939	2,265,669
Net assets released from restrictions	<u>352,816</u>	<u>(326,918)</u>	<u>(25,898)</u>	<u>--</u>
Total revenue and support	<u>2,294,907</u>	<u>(103,279)</u>	<u>74,041</u>	<u>2,265,669</u>
<b>Expenses:</b>				
Program services	1,543,780	--	--	1,543,780
General and administrative	<u>731,410</u>	<u>--</u>	<u>--</u>	<u>731,410</u>
Total expenses	<u>2,275,190</u>	<u>--</u>	<u>--</u>	<u>2,275,190</u>
Increase (decrease) in net assets	19,717	(103,279)	74,041	(9,521)
<b>Net Assets at Beginning of Year</b>	<u>154,498</u>	<u>1,762,266</u>	<u>1,236,977</u>	<u>3,153,741</u>
<b>Net Assets at End of Year</b>	<u>\$ 174,215</u>	<u>\$ 1,658,987</u>	<u>\$ 1,311,018</u>	<u>\$ 3,144,220</u>

See Notes to Financial Statements.

**METROPOLITAN WASHINGTON, D.C. SYNOD  
EVANGELICAL LUTHERAN CHURCH IN AMERICA**

**Statements of Cash Flows**  
For the Years Ended January 31, 2015 and 2014

	<u>2015</u>	<u>2014</u>
<b>Cash Flows From Operating Activities</b>		
Change in net assets	\$ (91,338)	\$ (9,521)
Adjustments to reconcile change in net assets to net cash (used in) operating activities:		
Depreciation	970	4,859
Loss on disposal of equipment	- -	5,974
Unrealized and realized (gain) on investments	(42,165)	(90,103)
(Increase) decrease in assets:		
Accounts receivable	12,895	(140,773)
Prepaid expenses	3,172	25,952
Other assets	808	(808)
Increase (decrease) in liabilities:		
Accounts payable	23,032	8,235
Accrued expenses	2,223	(2,950)
Funds held for others	5,172	(8,505)
Net cash (used in) operating activities	<u>(85,231)</u>	<u>(207,640)</u>
<b>Cash Flows From Investing Activities</b>		
Proceeds of sales of long-term investments	280,047	686,053
Purchases of equipment	- -	(2,400)
Purchases of long-term investments	(314,714)	(696,333)
Net cash (used in) investing activities	<u>(34,667)</u>	<u>(12,680)</u>
Net (decrease) in cash	(119,898)	(220,320)
<b>Cash and Cash Equivalents</b>		
Beginning of year	<u>1,904,047</u>	<u>2,124,367</u>
End of year	<u>\$ 1,784,149</u>	<u>\$ 1,904,047</u>

See Notes to Financial Statements.



**METROPOLITAN WASHINGTON, D.C. SYNOD OF THE  
EVANGELICAL LUTHERAN CHURCH IN AMERICA**

**Notes to Financial Statements**

**Note 1. Nature of Organization**

The Metropolitan Washington, D.C. Synod of the Evangelical Lutheran Church in America (the Synod) was incorporated in the Commonwealth of Pennsylvania on June 10, 1987.

The territory of the Synod, as determined by the church wide assembly of the Evangelical Lutheran Church in America (ELCA), shall be the District of Columbia, designated counties and cities in the states of Maryland and Commonwealth of Virginia and Bermuda.

The Synod, in partnership with the church wide organization, bears the primary responsibility for the oversight of the life and mission of the ELCA on the territory of this Synod. The methods in which this oversight is to be carried out are detailed in the Synod's constitution and bylaws.

**Note 2. Significant Accounting Policies**

**Method of Accounting**

The financial statements of the Synod have been prepared utilizing the accrual basis of accounting.

**Financial Statement Presentation**

The Synod reports information regarding its financial position and activities according to three classes of net assets:

**Unrestricted Net Assets**

To be used for continuing operations of the Synod.

**Temporarily Restricted Net Assets**

Temporarily restricted net assets represent resources currently available for use, but expendable only for those operating purposes specified by the donor. Donated long-lived assets are included in this category as it is the Synod's policy to imply a time restriction that expires over the useful life of the donated assets.

## **Notes to Financial Statements**

### **Permanently Restricted Net Assets**

Permanently restricted net assets represent funds distributed by former judicatories as well as designated contributions to a Mission Endowment fund, a Mission Development fund and a Campus Ministry Capital fund. Presently the income from these funds may be used to provide financial assistance to mission congregations in the form of loans or grants for purchase or development of church building sites or, in the case of the Campus Ministry Capital fund, to assist in paying the assessment for the capital improvement of established campus ministry facilities in Region 8. The corpus of the Mission Development fund may also be used to provide loans to mission congregations.

The Synod received funding for a restricted fund, the Faith Church Mission Endowment Fund, on February 15, 2005 from Faith Evangelical Lutheran Church of Oxen Hill, Maryland. Three percent of the fair market value at calendar yearend is available for distribution unless there has been a significant decline in value at which point there will be no distribution. Two-thirds of the distribution each year should be for the ministry of the Synod to assist new congregations. One-third of the distribution should be for tuition assistance for candidates to become ministers of the church.

### **Contributions**

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and nature of any donor restrictions. Temporarily restricted net assets are reclassified to unrestricted net assets upon satisfaction of the time or purpose restrictions. Donor-restricted contributions whose restriction is met in the same year as received are clarified as an unrestricted contribution in the accompanying financial statements.

### **Cash and Cash Equivalents**

For financial statement purposes, the Synod considers all checking and money market accounts to be cash. Certificates of deposit, regardless of their time to maturity are considered investments.

### **Accounts Receivable**

Accounts receivable principally consist of congregational benevolence received after the Synod's year-end. Accounts receivable are stated at full value and management estimates that no allowance for doubtful accounts is required. Accounts are charged to expense in the year they become uncollectible. There was no bad debt expense for the years ending January 31, 2015 and January 31, 2014.

## **Notes to Financial Statements**

### **Property and Equipment**

Expenditures greater than \$500 for furniture, equipment and vehicles are capitalized and depreciated using the straight-line method over the estimated useful lives of the assets.

### **Investments**

Investments in equity securities with readily determinable fair values and all investments in debt securities are measured at fair value in the statements of financial position. Investment income or loss (including realized gains and losses on investments, interest and dividends) is included in the change in unrestricted net assets. In the case of permanently restricted net assets, the income or loss is used for its purpose as restricted by donor or law.

### **Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

### **Income Taxes**

The Synod has been determined to be exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code.

### **Funds Held for Others**

Money held for other organizations or persons is separately accounted for as funds held for others.

### **Fair Value Disclosures**

Accounting standards establish a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1) and the lowest priority to unobservable inputs (level 3). The three levels of the fair value hierarchy under the standards are described as follows:

Level 1 – Valuations for assets and liabilities traded in active exchange markets. Valuations are obtained from readily available pricing sources for market transactions involving identical assets or liabilities.

## Notes to Financial Statements

Level 2 – Valuations for assets and liabilities traded in less active dealer or broker markets. Valuations are obtained from third party pricing services for identical or similar assets or liabilities or other inputs observable for the asset or liability, either directly or indirectly through corroboration with observable market data. If the asset or liability has a specified (contractual) term, a Level 2 input must be observable for substantially the full term of the asset or liability.

Level 3 – Valuations for assets and liabilities that are derived from other valuation methodologies, including option pricing models, discounted cash flow models and similar techniques, and not based on market exchange, dealer, or broker traded transactions. Level 3 valuations incorporate certain assumptions and projections in determining the fair value assigned to such assets or liabilities.

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

For the fiscal years ended January 31, 2015 and 2014, the application of valuation techniques applied to similar assets and liabilities has been consistent. The following is a description of the valuation methodologies used for instruments measured at fair value:

### *Mutual funds and equities*

The fair value of available for sale securities is the market value based on quoted market prices, when available, or market prices provided by recognized broker dealers. If listed prices or quotes are not available, fair value is based upon externally developed models that use unobservable inputs due to the limited market activity of the instrument.

### *Pooled separate accounts*

Pooled separate accounts are valued at the net asset value (NAV) of the underlying securities held in the account at year end.

### *Cash equivalents*

Cash equivalents are valued at cost which approximates fair value.

The preceding methods described may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, although the Synod believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

## Notes to Financial Statements

### Note 3. Cash Concentrations

The Synod maintains its cash accounts at different financial institutions. The amount on deposit at January 31, 2015 and 2014, in these institutions exceeds the insurance limits of the Federal Deposit Insurance Corporation by \$652,848 and \$765,314, respectively.

The Synod maintains funds in various broker's accounts. As of January 31, 2015 and 2014, there was \$631,301 and \$638,733, respectively, invested in money market accounts held by brokers. These amounts are not collateralized or insured by brokers.

### Note 4. Lease Commitments and Total Rental Expense

The Synod leases office space in Washington, D.C. The future minimum lease payments required under the lease that expires November 30, 2016 are as follows for the fiscal years ending January 31:

2016		\$	85,875
2017			65,844
			\$ 151,719

Total rent expense included in the statements of activities is \$95,321 and \$96,475 for the years ended January 31, 2015 and 2014, respectively.

### Note 5. Investments

Investments are stated at fair value and are summarized as follows as of January 31, 2015 and 2014:

	2015		2014	
	Cost	Fair Value	Cost	Fair Value
ELCA Mission Endowment Trust	\$ 395,223	\$ 446,534	\$ 395,223	\$ 426,765
ELCA Mission Investment Fund - certificates of deposit	14,140	14,140	14,140	14,140
Faith Church Endowment	1,017,208	930,623	982,026	873,560
	\$ 1,426,571	\$ 1,391,297	\$ 1,391,389	\$ 1,314,465

## Notes to Financial Statements

### Note 6. Fair Value

The following table sets forth by level, within the fair value hierarchy, the Synod's assets at fair value as of January 31, 2015 and 2014:

	<b>January 31, 2015</b>			
	<b>Total</b>	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>
Cash equivalents	\$ 109,486	\$ 95,346	\$ 14,140	\$ --
Mutual funds and equities				
Growth	213,586	213,586	--	--
Fixed	369,074	369,074	--	--
Index	89,783	89,783	--	--
Value	162,834	162,834	--	--
Total mutual funds and equities	835,277	835,277	--	--
Pooled separate accounts	446,534	--	446,534	--
Total assets	\$ 1,391,297	\$ 930,623	\$ 460,674	\$ --
	<b>January 31, 2014</b>			
	<b>Total</b>	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>
Cash equivalents	\$ 64,887	\$ 50,747	\$ 14,140	\$ --
Mutual funds and equities				
Growth	196,966	196,966	--	--
Fixed	321,855	321,855	--	--
Index	99,891	99,891	--	--
Value	165,223	165,223	--	--
Real estate	38,878	38,878	--	--
Total mutual funds and equities	822,813	822,813	--	--
Pooled separate accounts	426,765	--	426,765	--
Total assets	\$ 1,314,465	\$ 873,560	\$ 440,905	\$ --

### Note 7. Property and Equipment

Property and equipment as of January 31, 2015 and 2014 consist of the following:

Automobile	\$ 19,478	\$ 19,478
Computer equipment	20,238	20,238
Leasehold improvements	7,743	7,743
Other equipment and furnishings	3,228	3,228
	50,687	50,687
Less accumulated depreciation	39,950	38,980
	\$ 10,737	\$ 11,707

Depreciation expense for the years ending January 31, 2015 and 2014 was \$970 and \$4,859, respectively.

## Notes to Financial Statements

### Note 8. Pension Plan

The Synod has a pension plan with the ELCA Board of Pensions which covers all eligible employees. Contributions to the plan are based on a percentage of salary. Contributions were approximately \$25,853 and \$30,023 for the years ended January 31, 2015 and 2014, respectively.

### Note 9. Funds Held for Others

The Synod acts as a receipt and disbursement agent for various organizations. As of January 31, 2015 and 2014, the Synod held the following funds:

	<b>2015</b>	<b>2014</b>
Gifts of Hope	\$ 124,269	\$ 123,678
ELCA World Hunger	5,469	7,914
Various other organizations	36,462	29,436
	\$ 166,200	\$ 161,028

### Note 10. Net Assets Released From Restriction

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purposes or by occurrence of events specified by donors. The following expenses were incurred for restricted purposes during the years ended:

	<b>2015</b>	<b>2014</b>
New & Renewing Missions	\$ 232,116	\$ 208,547
Faith Fund	26,550	25,898
ELCA Grants	10,000	6,700
Other designated gifts and grants	52,204	111,671
	\$ 320,870	\$ 352,816

## Notes to Financial Statements

### Note 11. Temporarily Restricted Net Assets

At January 31, 2015 and 2014, temporarily restricted net assets consisted of the following:

	<b>2015</b>	<b>2014</b>
ELCA Grants	\$ 8,000	\$ 8,524
Campus Ministry capital projects	15,954	15,747
Faith Church endowment fund	73,196	51,166
Mission development	150,717	129,020
New & Renewing Missions	659,710	659,710
Other designated gifts	622,495	794,820
	\$ 1,530,072	\$ 1,658,987

### Note 12. Permanently Restricted Net Assets

Permanently restricted net assets are restricted to investment in perpetuity; the income is expendable to support the named activity, except for the Faith Church fund for which a portion of the income is added to corpus. See Note 2 for further description. The permanently restricted investments are to benefit the following:

	<b>2015</b>	<b>2014</b>
Mission development	\$ 134,848	\$ 134,848
Mission endowment fund	311,279	295,150
Faith Church endowment fund	897,393	866,880
Campus Ministry capital projects	14,140	14,140
	\$ 1,357,660	\$ 1,311,018

### Note 13. Unrestricted Designated Net Assets

Unrestricted designated net assets contain balances designated by the Synod Council for specific future expenditures. The designated balances at January 31, 2015 and 2014 are as follows:

	<b>2015</b>	<b>2014</b>
Baker Trust	\$ 21,566	\$ 22,691
Bishop's emergency fund	--	862
Capital equipment replacement reserve	10,237	11,737
Synod Assembly Reserve Fund	12,780	--
Youth Event reserve fund	6,223	6,783
	\$ 50,806	\$ 42,073



## Notes to Financial Statements

### Note 14. Endowment

The Synod's endowment consists of funds established for financial assistance to mission congregations, tuition assistance for candidates to become ministers, and capital improvements for campus ministries. Its endowment is comprised of donor-restricted endowment funds. As required by generally accepted accounting principles, net assets associated with endowment funds, are classified and reported based on the existence or absence of donor imposed restrictions.

The Synod has interpreted state law as allowing the investment income and appreciation/depreciation (unrealized and realized gains and losses) to be accumulated or depreciated from the respective funds. As a result of this interpretation, the Synod classifies as permanently restricted net assets the original value of the gifts donated to the permanent endowment and the accumulations to the permanent endowment.

The Synod has developed a written investment policy on handling funds over \$100,000.

The Synod has a spending policy that three percent of the fair market value at calendar yearend is available for distribution unless there has been a significant decline in value at which point there will be no distribution.

Changes in endowment net assets for the years ending January 31, 2015 and 2014 were as follows:

	<b>January 31, 2015</b>	
	<b>Temporarily Restricted</b>	<b>Permanently Restricted</b>
Endowment net assets, beginning of year	\$ 51,166	\$ 1,311,018
Investment return:		
Investment income, net of investment fees	--	50,341
Net appreciation (realized and unrealized gain)	--	22,851
Transfer per spending policy calculation	26,550	--
	26,550	73,192
Appropriation of endowment assets for expenditure	(4,520)	(26,550)
Endowment net assets, end of year	\$ 73,196	\$ 1,357,660
	<b>January 31, 2014</b>	
	<b>Temporarily Restricted</b>	<b>Permanently Restricted</b>
Endowment net assets, beginning of year	\$ 32,768	\$ 1,236,977
Investment return:		
Investment income, net of investment fees	--	27,344
Net appreciation (realized and unrealized gain)	--	72,595
Transfer per spending policy calculation	25,898	--
	25,898	99,939
Appropriation of endowment assets for expenditure	(7,500)	(25,898)
Endowment net assets, end of year	\$ 51,166	\$ 1,311,018

## Notes to Financial Statements

### Note 15. Natural Expenses

The classification of natural expenses for the Synod for the years ended January 31, 2015 and 2014 are as follows:

	<b>January 31,</b>	
	<b>2015</b>	<b>2014</b>
National church benevolence	\$ 857,818	\$ 846,275
Designated gifts	320,870	352,816
Salaries, wages and benefits	397,345	377,093
Synod operations	50,536	64,389
Ministry	111,821	109,487
Synod assembly	12,346	115,620
Outreach and global mission	101,066	89,147
Rent	95,321	96,475
Higher education and schools	58,831	68,340
Congregational life	62,850	60,344
Professional fees	25,193	42,920
Travel and transportation	20,798	13,130
Region 8 expense	10,136	9,823
Telephone	6,883	7,736
Insurance	5,732	6,069
Offices and committees	2,066	4,020
Depreciation	970	4,859
Training	-	2,940
Church in society - leadership	6,000	2,000
Licenses and taxes	426	179
Miscellaneous	1,367	1,528
Total expenses	\$ 2,148,375	\$ 2,275,190

## Notes to Financial Statements

### Note 16. Commitments and Contingencies

From time to time, the Synod offers financial and managerial assistance to congregations based on need. The Synod has agreed to help one of its congregations purchase a building for a church. The congregation is obtaining a mortgage and the Synod has agreed, starting July 1, 2008, to guarantee the loan and fund \$3,000 of the monthly mortgage payment for the first year, \$2,000 of the monthly mortgage for the second year and assistance if necessary in the third year based on need. The Synod has continued to provide the \$500 a month in assistance past the initial commitment period.

The Synod co-signed a \$950,000 mortgage for a congregation to build a church in Haymarket, Virginia. Construction began in 2012. The Synod will also maintain deposits of \$300,000 in the congregation's financial institution to collateralize the mortgage. If the congregation is unable to make payments on the mortgage, the Synod is liable for the full amount. The balance of the mortgage at January 31, 2015 is \$926,553.

### Note 17. Subsequent Events

In preparing these financial statements, the Synod has evaluated events and transactions for potential recognition or disclosure through June 12, 2015, the date the financial statements were available to be issued.